

Church Organization and Administration 308 Associate Degree Level



Classroom Hours: 36(minimum)

Description/Overview:

This course will begin with the study of the organization of the early church as found in New Testament writings. The organization and set-up of the church in each individual nation of the world, according to their legal, government approved constitution is very important. This course will help familiarize students with proper procedure for set-up of the local, regional (state, provisional) and national church. This will include understanding and use of Robert's Rules of Order(or a comparable parliamentary procedure format), and any other guidelines for conducting the business of every level of the church. It will also cover financial and disciplinary rules of conduct for each aspect of the church in said nation.

Objectives:

- 1) Understand the need for church organization and administration in your nation through study of the organization and structure of the early church in New Testament times.
- 2) Know the leadership structure of the United Pentecostal Church International, and the steps used to reach the present level of church growth obtained in your nation. This will include an understanding of the leadership of the international church as it pertains to your nation, and also a grasp of the leadership structure within your nation that affects you personally.
- 3) Become familiar with the church constitution of your nation as set up by the legal governing body of the church, and approved by the national agencies of your government.
- 4) Have a general understanding of how this legal status was obtained in your nation, which will include a condensed history of the national church.
- 5) Become familiar with the church constitution of your nation, paying close attention to:
 - a. Financial obligations and requirements for local church, ministry, and saints.
 - b. Process for becoming a minister – licensing and training requirements, and levels of service.
 - c. Gain an understanding of the legal process for selection of leaders for every level of the national church.
- 6) Be aware of all processes for disciplinary action for ministry, leaders, and saints in every level of the national church.

Topics/Concepts:

A careful study of the example of the early church in God's Word

An overview of the United Pentecostal Church International in regards to its setup and organizational structure

An overview of the legal constitution of your national church as approved by the government of your nation

A general understanding of the processes for:

1. Selection of leaders
2. Developing of ministry
3. Church growth
4. Church Finances
5. Processes for discipline and guidance of leadership

Recommended Primary Textbook(s):

This will vary from nation to nation, but should always include the legal constitution of the church in said nation.

Robert's Rules of Order (or other parliamentary procedure guidebook)

Bible

Recommended Alternatives:

Overview of Lessons available in the Recommended Primary Textbook:

Languages Available:

Course Packet Resources:

Comments:

Date of Last Revision

August 2020

